



## Convocation of American Churches in Europe

### Resolutions Regarding Expenses For Convention

*Approved by Council of Advice, 28-30 September 07*

1. *Resolved: that Council of Advice approves the clarification of which body/individual covers the expenses of participation at the Annual Convention of the Convocation of American Churches in Europe.*
2. *Resolved, that each parish and mission be required to make financial provision for all of its active canonically resident clergy and its lay delegates to attend the Annual Convention of the Convocation, and be encouraged to provide financial assistance to enable clergy spouses to attend the Convention.*

#### **Explanation**

**Preamble:** In reviewing the expenses for Annual Convention as a category, it was decided that there should be some attempt to clarify which expenses should come under this budget line item, to help both the host parishes as well as the congregations and our office staff. This document, originally proposed by the Finance Committee, was approved by the Council of Advice in September 2007.

#### **The following will be paid for entirely by the Convention budget:**

- Officers of the Convention (Secretary, Treasurer and Assistant Treasurer).
- Invited Speakers
- Convocation Staff (Secretary, Canon Missioner, and Canon Precentor)
- Diocese in Europe representatives (two)
- Officially designated translators (one per language)

#### **The following will be paid for partially by the Convention budget:**

- Bishop and Melinda Whalon, Marie-Noelle (registration only, all travel expenses to come from Bishop's Travel)
- Committee Heads if required to give a report at Convention (registration only; all other expenses to come from the committee's budget).
- Lay members of the Council of Advice (registration only, all other expenses to be covered by Council of Advice budget)

#### **The following will NOT be paid for by the Convention budget:**

- Canonically Resident Clergy and Lay Delegates  
All canonically resident clergy (including deacons) and lay delegates are required to attend Convention at the expense of the individual parishes and missions. *[See resolution 2 above].*  
Where such a person is also a member of the Council of Advice, reimbursement will be made only for extra expenses (i.e. an extra night in a hotel) incurred because of meetings. Such reimbursement will be attributed to the Council of Advice budget.
- Mission Leaders and Representatives  
All missions are encouraged to send leaders and one non-voting delegate, at the expense of the mission. The expense should be included in their budget for the year and the mission may apply for grants to cover the expense if necessary.

*Note:* if the above will cause financial difficulties especially for missions, they are encouraged to submit a grant request following the normal procedures.